Degree Audit for Students

This document contains information needed to view your degree requirements, displaying those you have satisfied and those remaining unsatisfied. Keep in mind that this is not an official degree certification and should be used in conjunction with your academic advisor.

Requesting a Degree Audit

1. Click the Degree Audit tile on your Student Homepage.
2. Click the Run Report button for the desired plan or sub-plan. The Report Detail page opens and displays to view additional information.

1. Click link to view the Total Hours details.
2. Click link to view the Major GPA details.
3. This link takes you to the Class details.
4. Click here to view the Class Requirement details.
Total Hours

1. Click the Total Hours link on the Report Detail page (above) to view information regarding hours applied toward a degree, non-degree hours and academic totals.

2. Click Return to Detail or Return to Plans at the bottom of the screen when you have finished reading the Total Hours details.
1. Click the Major GPA link on the Report Detail page to see your cumulative GPA.
2. The Major Requirement Details link takes you to a list of classes under your major.

3. Click Return to Detail or Return to Plans at the bottom of the screen when you have completed your review.
1. Click the **Class** link on the **Report Detail** page to view specific information about the class, such as meeting times, instructor, availability, instruction mode, and wait list information.

2. Click **Return to Detail** or **Return to Plans** at the bottom of the screen when you have completed your review.
1. Click the **Rqmnt Details** link associated with the class on the **Report Detail** page to view the list of courses that are eligible to satisfy that requirement.

2. Click the **Return** button to go back to the Report Details page.