

Applying for Graduation

Current students can apply for graduation through their Student Homepage in UAConnect. Applicants who no longer have access to UAConnect will need to contact their Dean's Office to apply for graduation.

NOTE: Undergraduates in the Walton College of Business must contact the Undergraduate Programs Office at 575-4622, WCOB 328, prior to applying for graduation.

Applicants must meet one of the following criteria:

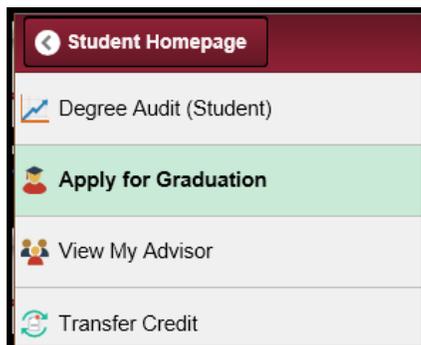
- Undergraduate – 90 or more earned hours
- Graduate – one completed semester
- Law – 60 or more earned hours

Application Fees

Information regarding application fees, deadlines and contact information can be found by at registrar at registrar.uark.edu. *Please note - Names of students receiving a certificate are not etched in Senior Walk nor are they recognized at commencement.*

Graduation Application Process

1. Click the **Degree Audit** tile on your Student Homepage.
2. Click **Apply for Graduation**.



3. Review your current degree and major listed on the *Submit an Application for Graduation* page. *If this information is incorrect, stop and contact your Dean's Office to have it corrected.*

Select the Apply for Graduation link to proceed with your application. If the link is not visible you may not be eligible for graduation at this time. Please see your Academic Advisor for more information.

Program: Walton College of Business

The University of Arkansas | Undergraduate

Degree: BS in Business Administration
 Major: General Business
 Preparation: Pre-Business (Undeclared)
 Course of Study: Global Campus UGRD Student
 Course of Study: University Requirements

[Apply for Graduation](#)

- If the degree and major information are correct, click the **Apply for Graduation** link to begin the application process.

NOTE: If the **Apply for Graduation** link is not visible, you have not completed enough hours to apply for graduation at this time.

- Select the term when all your degree requirements will be completed from the **Expected Graduation Term** drop-down menu.
- View the **Graduation Instructions**. This section will include all application fees and deadlines.
- Click **Continue** to advance to the next step.

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program: Walton College of Business

The University of Arkansas | Undergraduate

Degree: BS in Business Administration
 Major: General Business
 Preparation: Pre-Business (Undeclared)
 Course of Study: Global Campus UGRD Student
 Course of Study: University Requirements

Expected Graduation Term:

Graduation Instructions

*** DONT continue unless your degree information is correct. Contact your academic Dean's Office to update your program information (degree, major, minor, etc.). Once your degree information is correct then you can return to this page and complete the graduation application process.***

Application Fees:
 Bachelor- \$75.00
 Certificate-\$45.00 - Note: Names of students receiving a certificate are not etched in Senior Walk nor are they recognized at commencement.

Students applying after March 1st will be assessed a \$25.00 late charge.

All University charges must be paid before diplomas and transcripts are released.

Commencement Participation Information

Please note that the form expands as you answer additional questions.

1. If you plan to attend the commencement ceremony, click the **Yes** radio button.
2. Select the **Commencement Term** from the drop-down menu.

The screenshot shows a web form for 'Commencement Participation'. It includes the following elements:

- 1**: 'Graduation Term: Spring 2017' and 'Will you attend Commencement?' with 'Yes' selected.
- 2**: 'Commencement Term: Spring 2017' (selected from a dropdown).
- 3**: A section titled 'Commencement Participation' with checkboxes for various colleges: Graduate School (All University), Bumpers Col Agri, Food, Life Sc, Education & Health Professions, Law, Architecture, Engineering, Fulbright Col of Arts & Sci, and Walton College of Business (checked).
- 4**: '*Name: Ray Zorback' and 'Name Pronunciation: razorback'.
- 5**: A note: '(If necessary, please spell out the pronunciation of your name to assist the commencement announcer. Do not use symbols.)'
- 6**: 'I authorize the University of Arkansas to publish my name in the Commencement Program and on Senior Walk.' (checked) and 'I do not authorize...' (unchecked).
- 7**: '*Your name as it is to appear on the Senior Walk (22 Characters long): Ray Zorback'.
- 8**: 'Your name as it is to appear on Diploma: Ray Zorback'.
- 8**: 'The diploma will only be mailed to the address entered below.' followed by 'Address Line 1: 111 Dickson Street', 'Address Line 2:', 'City: Fayetteville', 'State: AR', and 'Postal Code: 72701'.
- 9**: A green 'NEXT' button.

3. Select the check box of the ceremony you plan to attend. **NOTE:** if you are a graduate student in the Engineering College or the Walton College of Business, you may choose to attend both the graduate and college ceremonies.
4. Type your name in the **Name** field. This is the name that will be announced during commencement ceremony.
5. Provide the **Name Pronunciation**, if necessary.
6. Click the check box to either authorize, or not authorize, the University to publish your name in the Commencement Program and on Senior Walk. **NOTE:** if you choose not to have this information published you cannot change it at a later date. The authorize or not authorize check box overrides any FERPA restriction placed by the student.
7. Type your name, as you want it printed on your diploma, in the **Diploma Name** field.
8. Type the **Address** where you wish to have the diploma mailed.
9. Click **Next**.

Post-Graduation Information

10. Please indicate your plans after graduation. Select the options that best fit your plans. Different options appear based on your selections.

Are you now or have you ever served in the U.S. Armed Forces? Yes No

Have you been admitted to a graduate program or accepted a job? Yes No

Are you planning post-graduate study in the year following graduation? Yes No

If not planning post-graduate study, will you be doing one of the following?

- Seeking Immediate Employment
- Participating in an internship
- Engaging in a program abroad
- Other

State where you will be residing after graduation?

Outside the US:

11. Click **Continue** to view the confirmation page and submit your application.

12. Review your **Degree, Major, and Expected Graduation Term** *before* submitting your application. **If your degree or major is incorrect, contact your Dean's Office to have the information changed.**

NOTE: The Course of Study: University Requirement refers to state minimum core requirements.

Program: Walton College of Business

The University of Arkansas | Undergraduate

Degree: BS in Business Administration
 Major: General Business
 Preparation: Pre-Business (Undeclared)
 Course of Study: Global Campus UGRD Student
 Course of Study: University Requirements

Expected Graduation Term Spring 2017

Graduation Instructions

*** DONT continue unless your degree information is correct. Contact your academic Dean's Office to update your program information (degree, major, minor, etc.). Once your degree information is correct then you can return to this page and complete the graduation application process.***

Application Fees:
 Bachelor- \$75.00
 Certificate-\$45.00 - Note: Names of students receiving a certificate are not etched in Senior Walk nor are they recognized at commencement.

Students applying after March 1st will be assessed a \$25.00 late charge.
 All University charges must be paid before diplomas and transcripts are released.

13. If all information is correct, click **Submit Application**.

14. You will receive an email confirming that your application has been successfully submitted.