

Viewing FERPA Restrictions

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy rights of a student's education record. The law applies to all schools that receive funds under any program administered by the U.S. Department of Education. FERPA applies only to student records and carries no authority over employee records.

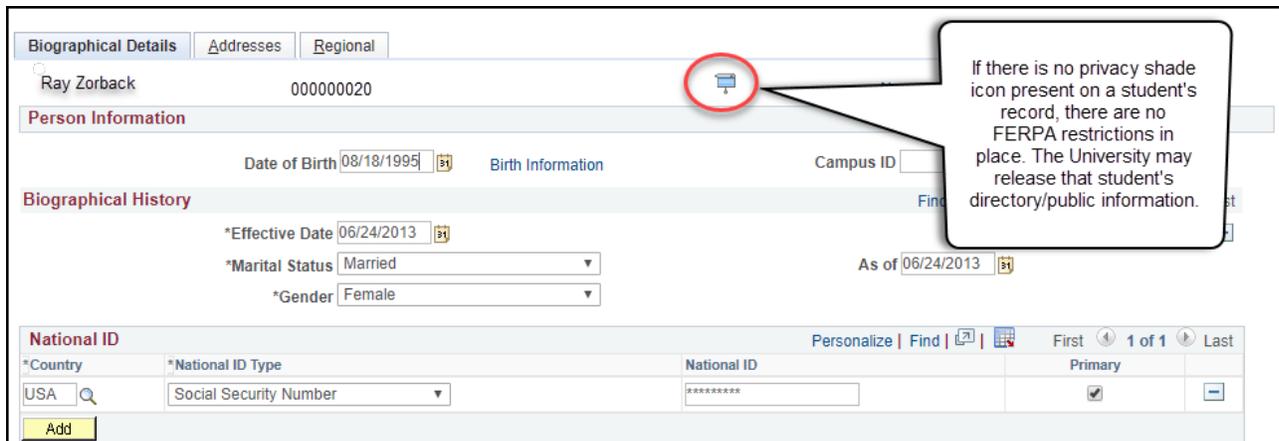
Under FERPA, schools may disclose, without consent, "directory" or "public" information about a student, such as name, address, dates of attendance, provided that the student has a reasonable opportunity to restrict the disclosure of such information.

How do I identify FERPA Restrictions?

In UAConnect, the privacy shade icon () is used to indicate that *all* or *part* of a student's directory/public information is restricted.

When you see this icon () on any page, it indicates that the student has requested that at least some part of his or her directory information be restricted from release to third parties.

You may click the icon () to open the *Non-Releasable FERPA Directory Information* page and view the restrictions.



NOTE: Some individuals associated with the University of Arkansas may have a valid reason to see the information even if a student has placed restrictions. For example: advisors or other administrative officials may need to see the student's record for advising purposes, evaluation of transfer credit, awarding financial aid, etc. However, not all UA related people may see this information. For example: a representative from a UA student organization evaluating a membership application does *not* have authority to see this restricted information.

The University of Arkansas has designated the following as directory information and may release this information, unless the student has submitted a request for non-disclosure restriction.

UA Administrative Users

Non-Releasable Directory Information to be held under FERPA

Name: **Ray Zorback** NEW

Find | View All First 2 of 2

Effective Date: 06/13/2014 Seq: 1 Time Stamp: 06/13/14 2:15:21.000000

Directory Restrictions Personalize | Find | 1-3

- All Address Types and Address Information
- All Phone Types and Phone Information
- Student Photo

Update User: [Redacted] [Redacted]

FERPA Directory Information Hold

Checking any box below means that information will not be released

Student: [Redacted]

Effective Date: 07/17/2018 Sequence: 1 Restrict All Re

Field Restrictions	
<input type="checkbox"/>	Names - Hold All Directory Information
<input checked="" type="checkbox"/>	All Address Types and Address Information
<input checked="" type="checkbox"/>	All Phone Types and Phone Information
<input type="checkbox"/>	Athletics and Extracurricular Activities
<input type="checkbox"/>	Major Field of Study
<input type="checkbox"/>	Classification by Year
<input type="checkbox"/>	Number of Hours Enrolled
<input type="checkbox"/>	Number of Hours Completed
<input type="checkbox"/>	Weight of Members of Athletic Teams
<input type="checkbox"/>	Height of Members of Athletic Teams
<input type="checkbox"/>	Dates of Attendance
<input type="checkbox"/>	Withdrawal Dates
<input type="checkbox"/>	Degrees
<input type="checkbox"/>	Scholarships
<input type="checkbox"/>	Honors
<input type="checkbox"/>	Awards Received and Type
<input type="checkbox"/>	Awards Received and Date Granted
<input checked="" type="checkbox"/>	Student Photo

Save

Any student who wishes to restrict the release of his or her directory/public information must complete and submit the *FERPA Directory Restrictions* form located on the Student Center.

Students may elect to restrict all directory information or to restrict only limited information, such as address, phone, or photo from release to campus directories or third parties.

To remove a restriction, the student must again access the *FERPA Directory Restrictions* form on the Student Center and edit as needed.

Once the form is submitted, the data is considered confidential.

However, University officials with a legitimate need can still access the restricted information.

If callers request information regarding a student who has elected to restrict information, refer them to the Office of the Registrar.